**Guidelines for Institutions:**

**Global Practical Training Program (GPTP) for Students   
in Higher Vocational Education**

1. **Purpose**

Provide global practical training opportunities

Improve employment capabilities and global mindset

1. **Current management status of GPTP in 2017**

**□ Participants: 458 students (’17.10.17)**

|  |  |  |
| --- | --- | --- |
| **Category** | **Persons** | **Ratio\*** |
| Any institutions selected by each Korean university colleges | 367 | 80% |
| Designated institutions selected by KCCE | 91 | 20% |
| **Total** | **458** |  |

**\*the original plan of ratio was 70%:30%**

**□ Program start:** 1st (spring), 2nd (fall) semester

**□ Program duration: 4 months (16 weeks)**

First 4~8 weeks: Adjustment training (language + major training)

Last 8~12 weeks: Practical/Workplace training

**□ Program structure**

|  |  |  |
| --- | --- | --- |
| **Stage** |  | **Major contents** |
|  |  |  |
| Prior training  (domestic) |  | Prior training: at least 40 hours  - language, culture, safety education, job training, etc.  E-learning  Mentoring |
|  |  |  |
| Practical training  (overseas) |  | Adjustment training (language + major training)  Practical/workplace training |
|  |  |  |
| Post training  (domestic) |  | Employment training, Mentoring  Performance management |

**Requirements for participants**

* Position: enrolled student
* Grade: 3.0/4.0(BO) GPA or more
* Language

|  |  |  |
| --- | --- | --- |
| **Language** | **Minimum score/grades** | **Remarks**  **(term of validity)** |
| English | NEAT 160, **TOEIC 550**, G-TELP level 2(42), OPIc level NH, TOEIC Speaking level5(110), TEPS 450, ESPT level 3, PELT level 3, **TOEFL(PBT 450, CBT 137, IBT 55)**, TOSEL (A)397, TESL 104, IELT 4.5 | 2 year |
| Chinese | New HSK level 3, TSC level 3, CPT 300, BCT level 2 |
| Japanese | JPT 415, New JLPT N4, SJPT level 3, NIKKEN 450 |

**Financial support**

|  |  |  |
| --- | --- | --- |
| **Category** | **Amount** | **Supporting range** |
| Government\*  (subsidy) | 450~800 million won  (KRW)  \*regional differentials | Language/major training, practical/workplace training, meals, accommodation, management fee (local transportation, visa, insurance) |
| Colleges  (scholarship) | More than 30% of  government fund | Prior & post training,  (partial)living cost |

\* Government subsidy: differential assistance by regional groups

|  |  |
| --- | --- |
| **Category (regional groups)** | **Amount (KRW)** |
| the Americas, Europe, Oceania,  Central and South America, the Middle East | 8,000,000 |
| Japan, Singapore, Hong Kong | 6,500,000 |
| China, Southeast Asia | 4,500,000 |

1. **Role of overseas educational institutions   
   (designated institutions by KCCE)**

**Program Design for 16 weeks**

* Adjustment training (4~8 weeks): Language course and education related to majors
* Practical training (8~12 weeks): workplace training related to majors

**Program management**

* Organize department/personnel in charge of GPTP
* Suggest a proper visa and support the issue procedure
* Arrange proper training institutions and quality monitoring

**Student & safety management**

* Plan for systematic management of participants
* Prepare for safety management policy

**Major roles at each stage**

|  |  |  |
| --- | --- | --- |
| **Stage** |  | **Major roles** |
|  |  |  |
| Prior training  (domestic) |  | Support visa procedure  Sign MOU (between KCCE), FA\*(between colleges)  Settle the schedule and details of the program  Provide orientation contents and matters that require attention |
|  |  |  |
| Practical training  (overseas) |  | Manage and run 4-month training program  Manage supervise participants’ safety  Report current management status |
|  |  |  |
| Post training  (domestic) |  | Issue a program certification (certification of completion)  Fill out and deliver evaluation form (per each participants) |

**\* FA(Financial Agreement): sign FA with each colleges**

1. **Selecting the designated institutions**

* Evaluation by External committee (specialized in GPTP or global internship program)
* Evaluation procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Pre-investigation** | ⇨ | **Receiving Proposals** | ⇨ | **Evaluation & Selection** |
| Spot(field) inspection  Demand survey  Satisfaction investigation | Announcement (Oct. 2017)  Deadline (Nov. 2017) | Evaluation (Dec. 2017)  Selection (Jan. 2018) |

* Evaluation criteria (draft)

| **Category** | **Contents** |
| --- | --- |
| Institutions | Type, Size, Accommodation |
| Region | Accessibility, Size, Stability |
| Cost | Cost Reasonableness |
| Major/field | Suitability, Connection with local industry |
| Adjustment training | Composition of program, Appropriateness of class |
| Practical training | Type, Size, Awareness, Task quality, Duty relations |
| Management | Professionalism of program/management |
| Employment | Feasibility/possibility of employment |

1. **List of the designated institutions selected by KCCE in 2017**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Country** | **Name** | **Major/filed** |
| 1 | Canada | McGill University | Engineering·IT |
| 2 | USA | Western Iowa Tech Community College | Nursing |
| 3 | Australia | Northern Sydney Institute TAFE | Hospitality/  (Graphic·Web)Design |
| 4 | UK | Burton and South Derbyshire College | Hair·Beauty /  Childhood Education |
| 5 | China | Shanghai University of International Business and Economics | Business |