**Guidelines for Institutions:**

**Global Practical Training Program (GPTP) for Students
in Higher Vocational Education**

1. **Purpose**

Provide global practical training opportunities

Improve employment capabilities and global mindset

1. **Program overview (2019)**

**□ Title:** Global Practical Training Program

**□ Participants: 415 students**

|  |  |  |
| --- | --- | --- |
| **Category** | **Size (persons)** | **Ratio**(%) |
| Any institutions selected by each Korean university colleges | 290 | 70% |
| Designated institutions selected by KCCE | 125 | 30% |
| **Total** | **415** | **100%** |

**□ Program start:** 1st (spring), 2nd (fall) semester

**□ Program duration: 4 months (16 weeks)**

First 4~8 weeks: Preparatory training (language +culture+ major-related studies)

Last 8~12 weeks: Practical/workplace training / a minimum of 170 hours

**□ Program structure**

|  |  |  |
| --- | --- | --- |
| **Stage** |  | **Major contents** |
|  |  |  |
| Preparatory training(domestic) |  | Prior training: at least 40 hours  - language, culture, orientation, safety education, etc.E-learning, Mentoring |
|  |  |  |
| Practical training(overseas) |  | Preparatory training(language +culture+ major-related studies) Practical training(on-site training in the workplace) |
|  |  |  |
| Post training(domestic) |  | Employment training, MentoringPerformance management  |

**Requirements for participants**

* Position: enrolled student
* Grade: 3.0/4.0(BO) GPA or more
* Language

|  |  |  |
| --- | --- | --- |
| **Language** | **Minimum score/grades** | **Remarks****(term of validity)** |
| English | **TOEIC 550**, G-TELP level 2(42), OPIc level NH, TOEIC Speaking level5(110), TEPS 450, ESPT level 3, PELT level 3, **TOEFL(PBT 450, CBT 137, IBT 55)**, TOSEL (A)397, TESL 104, IELT 4.5  | 2 year |
| German | Goethe-Institute A2, TestDaF TDN3  |
| Chinese | New HSK level 3, TSC level 3, CPT 300, BCT level 2,TOCFL A1(Level1) |
| Japanese | JPT 415, New JLPT N4, SJPT level 3, NIKKEN 450 |

**Financial support**

|  |  |  |
| --- | --- | --- |
| **Category** | **Amount** | **Supporting range**  |
| Government\* (subsidy) | 4.5~8 million won (KRW)\*regional differentials | Language/major training, practical/workplace training, meals, accommodation, management fee (local transportation, visa, insurance) |
| Colleges (scholarship) | More than 30% ofgovernment fund  | Prior & post training,(partial)living cost |

\* Government subsidy: differential assistance by regional groups

|  |  |
| --- | --- |
| **Category (regional groups)** | **Amount (KRW)** |
| the Americas, Europe, Oceania, the Middle East | 8,000,000 |
| Japan, Singapore, Hong Kong | 6,500,000 |
| China, Southeast Asia  | 4,500,000 |

1. **Role of overseas educational institutions
(designated institutions by KCCE)**

**Program design for 16 weeks**

* Preparatory training (4~8 weeks): Language, culture and major- related studies
* Practical training (8~12 weeks): On-site training related to majors in the workplace

**Program management**

* Organize department/personnel in charge of GPTP
* Suggest a proper visa and support the issue procedure
* Arrange proper training institutions and quality monitoring

**Student & safety management**

* Plan for systematic management of participants
* Prepare for safety management policy

**Major roles at each stage**

|  |  |  |
| --- | --- | --- |
| **Stage** |  | **Major roles** |
|  |  |  |
| Preparatory training(domestic) |  | Support visa procedureSign MOU (between KCCE), FA\*(between colleges)Settle the details of schedule and programProvide orientation contents and matters that require attention |
|  |  |  |
| Practical training(overseas) |  | Manage and run 4-month training programManage and supervise participants’ safetyReport current management status |
|  |  |  |
| Post training(domestic) |  | Issue a program certification (certification of completion)Fill out and deliver evaluation form (per each participants) |

 **\* FA (Financial Agreement): sign FA with each college**

1. **Selecting designated institutions**
* Evaluation by external committee (specialized in GPTP or global internship program)
* Evaluation procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Pre-investigation**  | ⇨ | **Receiving Proposals** | ⇨ | **Evaluation & Selection** |
| Spot(field) inspection Demand survey Satisfaction survey | Announcement (Oct. 2019) Deadline (Nov. 2019)  | Evaluation (Dec. 2019) Selection (Jan. 2020) |

* Evaluation criteria (draft)

| **Category** | **Contents** |
| --- | --- |
| Institutions | Type, Size, Accommodatio |
| Region | Accessibility, Size, Stability |
| Cost | Cost Reasonableness |
| Major/field | Suitability, Connection with local industry |
| Preparatory training | Composition of program, Appropriateness of class |
| Practical training | Type, Size, Awareness, Task quality, Duty relations |
| Management | Professionalism of program/management |
| Employment | Feasibility/possibility of employment |

1. **List of the designated institutions selected by KCCE in 2019**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Country** | **Name** | **Major/filed** |
| 1 | Canada | Dawson College | Engineering·IT |
| 2 | USA | Western Iowa Tech Community College | Nursing |
| 3 | Australia | Northern Sydney Institute TAFE | Hospitality, Cooking / Design |
| 4 | UK | Burton and South Derbyshire College | Childhood Education/ Hair·Beauty  |
| 5 | China | East China Normal University | Management·Trade / Marketing |